

## **M I N U T E S**

AGENDA MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, OCTOBER 3, 2023  
COMMISSION CHAMBERS 9:00 A.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 9:05 A.M. THE INVOCATION WAS GIVEN BY COMMISSIONER THOMPSON. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, BEN THOMAS, LYNDIA THOMPSON, AND MAYOR ARTHUR PENNY. ABSENT: VICE MAYOR THOMAS REID. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY JULIA MANDELL, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, PUBLIC SAFETY DIRECTOR DAVID MIXSON, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

### **PROPOSED AGENDA FOR THE TUESDAY, OCTOBER 10, 2023 REGULAR COMMISSION MEETING**

#### **DISCUSSION ITEMS**

##### **PUBLIC HEARING - QUASI-JUDICIAL**

1. CONSIDERATION OF APPLICATION FOR AN AMENDMENT TO PREVIOUSLY APPROVED SPECIAL EXCEPTION FROM CAUSEWAY VILLAGE MHC, LLC FOR 1375 PASADENA AVENUE SOUTH, SOUTH PASADENA, FL 33707.

**TO BE PLACED ON REGULAR MEETING AGENDA**

##### **UNFINISHED BUSINESS**

NONE

##### **CONSENT AGENDA**

2. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF SEPTEMBER 2023 ON FILE IN CITY CLERK'S OFFICE  
AGENDA MEETING, SEPTEMBER 5, 2023; ADMINISTRATIVE WORKSHOP, SEPTEMBER 5, 2023; SPECIAL COMMISSION MEETING, SEPTEMBER 11, 2023; REGULAR COMMISSION MEETING, SEPTEMBER 11, 2023; SPECIAL COMMISSION MEETING, SEPTEMBER 18, 2023.

**TO BE PLACED ON REGULAR MEETING CONSENT AGENDA**

**NEW BUSINESS**

3. ORDINANCE NO. 2023-06 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING APPENDIX CHAPTER A198 FEES OF THE CODE OF ORDINANCES RELATING TO RATES AND CHARGES FOR RECLAIMED WATER; TO INCREASE THE MINIMUM MONTHLY RECLAIMED WATER SERVICE CHARGE FOR SINGLE FAMILY RESIDENTIAL CUSTOMERS TO \$10.25 AND TO INCREASE COMMERCIAL AND MUNICIPAL USER SERVICE CHARGES TO \$293.00 PER PERVIOUS ACRE; PROVIDING AN EFFECTIVE DATE - FIRST READING - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

4. ORDINANCE NO. 2023-07 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING APPENDIX CHAPTER A198 FEES OF THE CODE OF ORDINANCES RELATING TO RATES AND CHARGES FOR SEWAGE USAGE; TO INCREASE THE BASE MINIMUM MONTHLY SEWER RATES AND SEWER FLOW CHARGE RATE BY 16.6%; PROVIDING AN EFFECTIVE DATE - FIRST READING - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

5. ORDINANCE NO. 2023-08 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2022-02 THE CITY'S 2022/2023 FISCAL BUDGET, DECREASING PUBLIC SAFETY APPROPRIATIONS - CAPITAL IMPROVEMENTS FUND BY \$4,888,709; BY DECREASING THE BUDGETED FIRE STATION CONSTRUCTION COSTS OF \$4,780,984 TO BE ROLLED OVER TO THE FISCAL 2024 CAPITAL BUDGET; BY RE-ALLOCATING \$22,725 OF THE CONSTRUCTION BUDGET TO THE FIRE VEHICLE ACQUISITION BUDGET; AND BY RE-ALLOCATING (OR INCREASING) THE COMMUNITY IMPROVEMENT DEPARTMENT CAPITAL BUDGET BY \$85,000 FOR CONTRACT CHANGES FOR THE IMPLEMENTATION OF THE TYLER TECHNOLOGIES ENERGOV PERMITTING AND LICENSING SOFTWARE; PROVIDING FOR AN EFFECTIVE DATE - FIRST READING - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

6. RESOLUTION NO. 2023-10 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING AN ITEMIZED BUDGET FOR THE CITY FOR FISCAL YEAR 2023/2024 - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

AGENDA MEETING

TUESDAY, OCTOBER 3, 2023 - 9:05 A.M.

7. RESOLUTION NO. 2023-11 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING THE SALARY PAY PLANS SET FORTH IN RESOLUTION NO. 2022-12 AND ADOPTING THE 2023-2024 STEP PAY PLANS (EXHIBITS A AND B) FOR GENERAL EMPLOYEES; EFFECTIVE FOR THE PAYROLL INCLUDING OCTOBER 1, 2023 - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

8. RESOLUTION NO. 2023-12 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, APPROVING A 6% COLA INCREASE FOR THE MAYOR AND COMMISSIONERS FOR FISCAL 2023-2024; EFFECTIVE FOR THE PAYROLL INCLUDING OCTOBER 1, 2023 - THOMPSON.

**TO BE PLACED ON REGULAR MEETING AGENDA**

There being no further discussion, the meeting was adjourned at 9:10 a.m.

*Arthur Penny*

Arthur Penny, Mayor

ATTEST:

*Carley Lewis*

Carley Lewis, City Clerk  
10-03.23g

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**